Aerospace Engineering:

* Any school policies regarding medical leave for GTAs:

We do not have an official school policy for medical leave for GTAs. Informally, any student that requests a medical leave of absence and is on GTA will need to follow institute policies relates to Student Absence from Class Due to Illness or Personal Emergencies, including submitting an Application for Leave of Absence. Upon approval, the student is informed via email how to resume the GTA position when they return.

* Any mailing list your school may have for GTAs:

We don't have a GTA mailing list for GTAs specifically. AE grad students are contacted using [ae-grad@ae.gatech.edu](mailto:ae-grad@ae.gatech.edu) listserv or email directly via bcc.

* If you have a mailing list, who the owner of the list is:

N/A

Biomedical Engineering:

We have too few GTAs to create a mailing list.  Nor do we have any school policies related to medical leave for GTAs.

* Any school policies regarding medical leave for GTAs:

We don’t have a medical leave policy for GTAs.

* Any mailing list your school may have for GTAs:

There is no GTA mailing list.

* If you have a mailing list, who the owner of the list is

Chemical & Biomolecular Engineering:

* Any school policies regarding medical leave for GTAs
* Any mailing list your school may have for GTAs
* If you have a mailing list, who the owner of the list is:

ChBE does not have any GTAs.

Civil & Environmental Engineering:

* Any school policies regarding medical leave for GTAs:

No formal policy to my knowledge. We have dealt with GRA health issues on a case-by-case basis, but I don’t have memory of any recent GTA medical leave requests.

The Graduate Handbook of the School of Civil and Environmental Engineering (2021-2022 Academic Year) does not explicitly include policies regarding medical leave for GTAs. In the section on "Graduate Teaching and Research Assistantships" (page 11) we indicate the following guideline "to make sure that your experience as a graduate assistant is a productive one" related to leave: "Do not leave on vacation or during breaks without permission from your supervisor." This does not relate to medical leave, but it does recommend the student stay in communication with their advisor regarding leave. In a later section on "Policy on Hour Loads for Graduate Students" the Handbook indicates that CEE follows the policy approved by the Academic Senate. Therefore, we would defer to Institute level policies if we were seeking guidance on how to address a question regarding medical leave for a Graduate Teaching Assistant.

* Any mailing list your school may have for GTAs:

Not specific to GTAs, but we use [grad@ce.gatech.edu](mailto:grad@ce.gatech.edu) for all CEE grad students. Our TA population changes semester to semester, and we are small enough we can communicate individually.

* If you have a mailing list, who the owner of the list is:

The owners of the Civil and Environmental Engineering mailing list are Mike Anderson, Tracy Boothe, Danielle Ramirez and John Temple.

Electrical & Computer Engineering:

* Any school policies regarding medical leave for GTAs:

No official ones, we work with students on a case by case basis

* Any mailing list your school may have for GTAs:

No

* If you have a mailing list, who the owner of the list is:

N/A

Industrial & Systems Engineering:

* Any school policies regarding medical leave for GTAs:

We don’t have a medical leave policy for GTAs.

* Any mailing list your school may have for GTAs:

There is no GTA mailing list.

* If you have a mailing list, who the owner of the list is

Materials Science & Engineering:

MSE does not have GTAs. We only have GRAs or a few GAs.

Very rarely, if a student loses their advisor for some reason then we use them temporarily as GTAs for one semester only. At that time, they get the same stipend as our GRAs.

* Any school policies regarding medical leave for GTAs
* Any mailing list your school may have for GTAs:

We do not have any mailing lists for GTAs for the same reason.

* If you have a mailing list, who the owner of the list is

Mechanical Engineering:

* Any school policies regarding medical leave for GTAs:

We do not have a GWW School policy regarding medical leave for TAs.  We would follow the Institute rule in this regard, but I'm not sure there is an Institute policy on this either.

* Any mailing list your school may have for GTAs:

We do not maintain official School TA mailing lists. Because we change GTAs every semester, it's not worth making a new email official distribution list each term. We just email the current GTAs each semester from the list of GTAs that I maintain.

* If you have a mailing list, who the owner of the list is:

There is no mailing list, but Wayne Whiteman ([wayne.whiteman@me.gatech.edu](mailto:wayne.whiteman@me.gatech.edu)) maintains a listing of who the current GTAs are.

* Syllabi for graduate courses in the School of ME in Spring 2022:

Here are the syllabi for our grad courses.  They just need to click on the hot link for each course.

<https://www.me.gatech.edu/graduate-course-offerings-course-number-and-frequency>